

## Research Intern

Children's Defense Fund (CDF) Minnesota seeks a Research Intern to assist the Research Director in researching, analyzing and presenting data and information about the well-being of children and families in Minnesota for two time periods: 10-20 hours per week for the summer 2010 and 10-15 hours weekly for the 2010-2011 school year. The Research Intern will assist in the production of annual KIDS COUNT (<http://www.cdf-mn.org/publications/kids-count>) data book and other materials that advance policy solutions for low- and moderate-income families, especially in the areas of poverty and public health care coverage. Efforts will be made to structure this position to give exposure to the intern's areas of interest within CDF's research, outreach and advocacy agenda.

**Commitment Required:** Start and end dates are flexible. Internship is unpaid.

### Skills Sought:

- Graduate-level student in public health, public policy, social work, or related field ideal.
- General knowledge and interest of public programs/tax credits that serve low- and moderate-income families, and social, demographic and economic data indicators regarding children and families.
- Highly organized, detail-oriented individual, capable of managing many tasks simultaneously.
- Strong written and verbal communication skills, including ability to perform public speaking, write clearly and concisely, and work with partners statewide.
- Savvy with Microsoft Office applications, especially Excel, some experience with managing large datasets, working knowledge of statistics. Exposure to Mac OSX helpful.
- Experience with diverse populations.
- Commitment to improving the lives of children and families.

### Core Responsibilities:

- Assist in researching, analyzing, and evaluating policies and programs that affect the well-being of children in Minnesota.
- Conduct research and dissemination of data in support of the KIDS COUNT project or CDF Minnesota's research, outreach or policy agenda.
- Contribute to communication efforts to publicize research findings, including newsletter articles, reports, action alerts, blogs and online materials.
- General support of all CDF staff.

**To apply:** Please submit a resume and cover letter explaining your skills and interest to Kara Arzamendia at [arzamendia@cdf-mn.org](mailto:arzamendia@cdf-mn.org).

### Deadline: March 26, 2010

The Children's Defense Fund Leave No Child Behind<sup>®</sup> mission is to ensure every child a *Healthy Start*, a *Head Start*, a *Fair Start*, a *Safe Start*, and a *Moral Start* in life and successful passage to adulthood with the help of caring families and communities.

CDF provides a strong, effective voice for all the children of America who cannot vote, lobby, or speak for themselves. We pay particular attention to the needs of poor and minority children and those with disabilities. CDF educates the nation about the needs of children and encourages preventive investments before they get sick or into trouble, drop out of school, or suffer family breakdown.

CDF began in 1973 and is a private, nonprofit organization supported by foundation and corporate grants and individual donations. We have never taken government funds.